

# SHOSHONE-BANNOCK JR. / SR. HIGH SCHOOL

## 2020-2021 Student Handbook (Subject to revision by SBSB)

### *Our Mission:*

*To educate  
Native  
American  
students in their  
heritage, rights,  
and  
responsibilities,  
and to prepare  
them for a  
lifetime of  
learning and  
achievement,  
while  
developing the  
skills to live in  
two cultures.*

**School Board  
Approved  
8/20/2020**



50 South Hiline Road, Pocatello, Idaho 83202 (Physical Address)  
P.O. Box 790; Fort Hall, Idaho 83203 (Mailing Address)  
Telephone: (208) 238-4200 School Fax: (208) 238-2628  
Web Address: [www.sbd537.org](http://www.sbd537.org)



# SHOSHONE-BANNOCK Jr. / Sr. HIGH SCHOOL

## DISTRICT #537

### “Home of the Chiefs & Lady Chiefs”

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### MISSION STATEMENT

The mission of Shoshone-Bannock Jr. / Sr. High School is to educate Native American students in their heritage, their rights and responsibilities, and to prepare them for a lifetime of learning and achievement, while developing the skills to live in two cultures.

### VISION STATEMENT

The vision of Shoshone-Bannock Jr. / Sr. High School is to inspire the learner to travel through the circle of life productively and proudly, with respect and humility, in light of the blessings that the Creator has given to all Native people.

Principal  
**Allen Mayo**

School Board Member  
**Anna Broncho/Chairperson; Donna McArthur /Vice-Chairperson;  
Becki Ingawanup/Secretary-Treasurer; Candace Fisher; and Susan Racehorse.**

## **SBS ADMISSIONS AND REGISTRATION/ENROLLMENT POLICY**

The Shoshone-Bannock Jr. / Sr. High School (SBS) follows Federal and Tribal guidelines in allowing any Native American child, who is enrolled in a U.S. Federally recognized tribe, a tuition free educational opportunity. The following are requirements and/or guidelines for admission:

1. Any Student who is not an enrolled member of a U.S. Federally recognized tribe or who cannot produce a Certificate of Indian Blood or Tribal Identification card must request admission from the Shoshone-Bannock School Board for approval for enrollment at SBS.
2. Any student applying for admission to SBS will be reviewed by the Admissions Board and may require an interview with the Student and Legal Parent(s)/Guardian(s), pending the receipt of preliminary records. Receipt of preliminary school records depends greatly on the previous school's release and response time. This includes, but is not limited to the following students:
  - A student who has been expelled from SBS.
  - A student who has been expelled from another school district. If denied due to previous behavior issues (not attendance issues), he or she must attend elsewhere for at least one full term, receive minimum C average grades, and have no major behavior violations. Then, the student may re-apply for admission to SBS.
  - A student returning without issues or concerns, may be enrolled without an interview.
3. A contract may be required for admissions under certain circumstances.
4. The school board has the right to limit enrollment of an individual student for the following reasons: overcrowding, student history, and/or possible negative impact on the school.
5. During the admission process, the student and parent/guardian must review the student handbook. **The parent/guardian is responsible for informing the school of any changes in guardianship, phone numbers, student residence and other student information.**
6. Any new students turning 19 years of age after December of any school year are required to request consideration for enrollment from the Shoshone-Bannock School Board.
7. No convicted felons will be admitted. SBS also complies with the Adam Walsh Act, and the Safe and Stable Families Act.
8. The School Board has adopted the Suspected Child Abuse and Neglect (SCAN) protocol to direct and guide staff for the protection of students at SBS.
9. **Transfer students:** Students transferring from a trimester schedule school will only be admitted the first three weeks of each semester. Students transferring from a semester or quarter schedule school will only be admitted up to the midterm of each semester.

The Admissions Board shall consist of the Principal, Registrar/Attendance Clerk, Dean of Students, and, if applicable, the Special Education Director or designee. A majority decision of the Admissions Board will allow or disallow student enrollment to SBS. Appeals of this decision may be made to the School Board.

# 2020-21 Bell Schedule (Monday – Thursday)

<b>First Bell</b>			<b>8:25 AM</b>
<b>1<sup>st</sup> -</b>	<b>8:30 AM</b>	-	<b>9:30 AM</b>
	<i>Breakfast 9:30 AM-9:45 AM</i>		
<b>2<sup>nd</sup> -</b>	<b>9:50 AM</b>	-	<b>10:50 AM</b>
<b>3<sup>rd</sup> -</b>	<b>10:55 AM</b>	-	<b>11:55 AM</b>
<b>4<sup>th</sup> -</b>	<b>12:00 PM</b>	-	<b>1:00 PM</b>
	<i>Lunch 1:00 PM-1:30 PM</i>		
<b>5<sup>th</sup> -</b>	<b>1:35 PM</b>	-	<b>2:35 PM</b>
<b>6<sup>th</sup> -</b>	<b>2:40 PM</b>	-	<b>3:40 PM</b>
<b>7<sup>th</sup> -</b>	<b>3:45 PM</b>	-	<b>4:45 PM</b>

## **ACADEMIC POLICIES & PROCEDURES**

### **High School Class Registration**

The Dean of Students will assist students in their class selection.

### **Junior High School Curriculum**

The Junior High School curriculum will include English Language Arts, Math, Science, Social Studies, Shoshone Language, and Physical Education/Health.

### **Class Schedule Changes**

Changes will be made only with approval from the Dean of Students or Principal. Input may be sought from the teacher(s) involved. Every effort will be made to complete class changes during the first week of any term.

### **Dropping Classes after the Start of a Semester**

Students who wish to withdraw (W) from a class or classes during any term will need Parent/Guardian and Dean of Students approval. If a drop occurs during the last 2 weeks of any term, a student will receive No Credit (NC) for the class/course and NC will be placed on his/her transcript/report card.

### **Withdrawal from School**

All academic withdrawals must be requested by a Legal Parent/Guardian through the Principal, Dean of Students, and/or Registrar. An exit interview may be conducted and a withdrawal/transfer form must be completed. All textbooks, locks, uniforms, library books, and school equipment, etc., must be returned before withdrawal is final. Upon final completion of the withdrawal process, a copy of the withdrawal sheet and transcript will be released and forwarded to the new school.

## Grading

Student grades are a means of charting progress. Grades indicate the level of achievement the student has reached toward the mastery of course objectives. While grades are only one indication of what is being learned by the student, they continue to be the school's most reliable means of communicating standard-based achievement to Parents, Guardians, and Students.

Parents should expect to receive a midterm progress report during each Semester. Parent/Teacher conferences are held after midterm grades are posted. Parents/Guardians may request a student progress report at any time.

Parent/Guardians may request a conference at any time throughout the school year. Parent/Guardians are also welcome in our school at any time but due to COVID-19 we request that you call ahead of time and set up an appointed time to come to the school.

### In all classes, grades will denote the following:

- A** -Performing at a superior level of work, attendance, effort and/or attitude.
- B** -Performing at an above average level of work, attendance, effort and/or attitude.
- C** -Performing at an average level of work, attendance, effort and/or attitude.
- D** -Performing below average level work, attendance, effort and/or attitude.
- F** -Failed
- NC** -No credit
- P** -Pass/Fail classes

### The School approved Grading Scale is as follows:

<b>A</b>	<b>Excellent</b>	<b>(89.5% - 100%)</b>
<b>B</b>	<b>Above Average</b>	<b>(79.5 – 89.4%)</b>
<b>C</b>	<b>Average</b>	<b>(69.5 – 79.4%)</b>
<b>D</b>	<b>Below Average</b>	<b>(59.5 – 69.4%)</b>
<b>F</b>	<b>Failing</b>	<b>(0 - 59.4%)</b>
<b>I</b>	<b>Incomplete</b>	
<b>NC</b>	<b>No Credit received</b>	
<b>W</b>	<b>Withdrew</b>	

## Grade Changes

All grades are final ten business days after the end of any term and will be placed on the permanent transcript. Within the ten days, final grades may be added or changed with the written authorization of the Teacher, Dean of Students, and Principal. A Grade Change Form/Grade Documentation Form must be completed properly. Any incomplete (I) grades will result in a failing grade, F, if a grade change is not received from the grading teacher, within the ten days. After the ten days, any request to add or change grades will need approval by the School Board.

## **High School Credits for College Courses**

College Dual Enrollment classes will receive the following High School credits with respect to College Credits earned:

2 Credit College Course	-	1 High School Credit
3 Credit College Course	-	1.5 High School Credits
4 Credit College Course	-	2 High School Credits

## **Cheating/Plagiarism**

Cheating or plagiarism is completely unacceptable. Any student caught participating in this type of behavior may receive a failing mark for that test or assignment, and may receive additional disciplinary action.

## **Honor Roll**

The Shoshone-Bannock Jr. / Sr. High School will identify students who have excelled in school. For each semester, the Honor Roll will be announced using the following criteria:

- High Honor Roll - Students with a 3.75 or better grade point average (GPA)
- Honor Roll – Students with a 3.0 to 3.74 GPA

Student's missing 9 or more unexcused days in a semester will not be considered for the Honor Roll.

## **Graduation**

Students who have met all SBS graduation requirements will receive a diploma after the commencement ceremony. They will be invited and encouraged to participate in the school approved graduation activities.

Meeting the requirements for graduation is the responsibility of the students and their Legal Parent(s)/Guardian(s) with the assistance of the Dean of Students. Students who have not fulfilled the graduation requirements will not receive their diploma until all graduation requirements are met, school issued items returned, and any fees paid.

## **Top Scholar Selection**

The top academic students of each graduating class will be selected and recognized at graduation. In order to be considered the student must be scheduled to graduate. All information depends on students maintaining their grades and GPA status, including the last semester. Selection shall be based on the following criteria:

1. High School cumulative GPA.
2. Must have attended SBS for a minimum of two (2) years, which must include the entire senior year.
3. In the event of a tie the following will be the criteria to break the tie.
  - a. Highest NWEA score (highest average math & reading scores during senior year); if still a tie then
  - b. Highest Composite ACT/SAT score; if still a tie then
4. The remaining students that initially tied will be top scholars.

It will be the duty and responsibility of the Dean of Students and Principal to access and provide the selection of Top Scholars.

### **Valedictorian and Salutatorian**

The student receiving the number one ranking in the top scholar selection is the valedictorian. The student receiving the number two ranking in the top scholar selection is the salutatorian. If there is a tie, then all students who tie will receive the same recognition for that particular award.

### **Testing & Scholarships**

Testing and scholarship services will be offered through the Dean of Students' office. The services of the Dean of Students are available to all students, their parent(s)/guardian(s), and faculty members. Individual conferences can be scheduled during the school day. Please see the Dean of Students to take advantage of these services.

### **Credit Outside Regular School Time**

Additional credit opportunities may be available for students needing credits to graduate. Prior approval by the Dean of Students and Principal, or designees, is necessary before taking the additional credit options. The following areas qualify:

1. College/University classes
2. Individualized on-line classes (APEX, Edgenuity, etc.)
3. Dual Credit (High School and College credit for the same class)
4. Cultural Workshops/Classes
5. Concurrent enrollment in an approved, post-secondary, training institution.
6. Job/Work experience.
7. Alternative educational setting programs

The student will be required to complete a minimum of 60 hours or mastery to attain 1 credit in the above areas, except for the university/colleges classes which have their own guidelines for credit attainment.

### **Credit for Classroom Aides/Assistants**

Students who are library assistants, office aides, teacher aides, etc. will receive a Pass (P) or Fail (F) letter grade for the assigned period. Students enrolled in these classes must be either a junior or a senior, have a cumulative 2.5 GPA, and must be on track to graduate.

### **Fifth-Year Seniors**

Shoshone-Bannock Jr. / Sr. High School will allow 5<sup>th</sup> year seniors to return and finish their education. If the student is 19 years of age or older, School Board permission is required. The following guidelines must be met:

1. Must take a full load/day of classes. Less than a full load is allowed, if the number of credits taken meets our graduation requirements.
2. Must work towards graduation through the quickest possible path.
3. Must not violate attendance or discipline policy.

If any of the above guidelines are not carried out, the student may be referred to other programs.

### **Parent Teacher Conferences**

Parent Teacher Conferences are held after midterm grades are posted each semester to exchange information between parent(s)/guardian(s) and teachers on students' progress in school.

STUDENTS ARE ENCOURAGED TO ATTEND THESE CONFERENCES WITH THEIR PARENTS/GUARDIANS.



# HIGH SCHOOL GRADUATION REQUIREMENTS

All students desiring to graduate from the Shoshone-Bannock Jr. / Sr. High School shall meet all Shoshone-Bannock School District and Idaho State Department of Education Requirements. The minimum requirements for high school graduation are as follows:

## Class Credits Required

Students are required to graduate with a minimum of forty-six (46) credits. The following curriculum has been aligned with the State of Idaho Department of Education standards for high school graduation.

## Core Subject Areas:

**8 Credits - ENGLISH:** 2 credits per year required for the appropriate grade level  
English 9A & 9B, English 10A & 10B, English 11A & 11B, English 12A & 12B.  
(Native American Literature or British Literature may take the place of one of these course)

**1 Credit - SPEECH:** A semester of debate/traditional oratory may be substituted for the Speech requirement.

**6 Credits – MATH\*:** Math credits must include  
2 semesters of Algebra 1 (Algebra 1A & 1B) or equivalent  
2 semesters of Geometry (Geometry A & B) or equivalent  
2 approved elective Math credits  
\*2 credits of the required six must be taken in the last year of high school in which the student intends to graduate.

**6 Credits – SCIENCE\*:** Science credits must include  
2 semesters of Physical Science (Physical Science A & B) or equivalent  
2 semesters of Biology (Biology A & B) or equivalent  
2 approved elective Science credits  
\*4 of the Science credits must be lab based

**5 Credits - Social Studies:** Social Studies must include  
2 semesters of US History (US History A & B) or equivalent  
2 semesters of US government (US Government A & B) or equivalent  
1 Semester of Economics or equivalent

**6 Credits – Arts, Cultural Studies and Humanities:**  
Beginning Shoshone (Taken Freshman Fall Semester)  
Intermediate Shoshone (Taken Freshman Spring Semester)  
Traditional Arts (Taken Sophomore Fall or Spring Semester)  
Native American Music (Taken Sophomore Fall or Spring Semester)  
**Tribal Government A** or Shoshone-Bannock History (Taken Junior Fall Semester)  
**Tribal Government B** or American Indian Studies (Taken Junior Spring Semester)

Transfer students can count Arts, Cultural Studies and Humanities credits from other schools towards this requirement. If a student does not obtain credit for any of these courses during the year they are scheduled to be taken, then they can replace that course with an elective. However, the student must complete at least 2 humanities credits to meet this requirement.

**1 Credit - Health - Health will include Native Health and nutritional/dietary issues.**

**1 Credit - Physical Education** (Taken Freshman year) If student does not obtain credit for this course during their freshman year or has a documented medical condition that prohibits participation, then they may replace this credit requirement with an elective.

**34 Total Required Credits**

**12 Elective Credits**

**46 Total Credits Required**

- All students must take the State Standardized tests in Math, ELA, and Science prior to graduation. The test is usually administrated during the sophomore year.
- All Students are required to take either the ACT or SAT college entrance examinations before the end of the student's junior year.
- All students must complete an approved Senior Project in order to graduate and will be part of the English 12A course. The Senior Project must include a written report (minimum 3 pages) and an oral presentation on what each student plans to do after high school.
- All secondary students must demonstrate that they have met the state civics and government standard by successfully passing the civics test or alternate path. Successful completion of this requirement must be reflected on the student's transcript.
- The above list may change due to requirements from the Shoshone-Bannock School District and Idaho State Department of Education.

## **Shoshone-Bannock Junior High Grade Promotion**

The school district will award credit for courses completed by students attending junior high. To be eligible for promotion to the next grade, students will be required to obtain the minimum credit requirements, or achieve the standards for alternate mechanism, and comply with the District's attendance requirements.

### **MINIMUM CREDIT REQUIREMENTS**

To be eligible for promotion to the next grade level, each student will be required to:

1. Earn at least 12 out of 14 possible credits during the school year.
2. Earn 2 credits in each of the following core classes:
  - a. English
  - b. Math
  - c. Science

### **CREDIT RECOVERY (JUNIOR HIGH)**

A student who does not meet the minimum credit requirements may recover credit by obtaining a passing grade for an approved course in summer school. Credit recovery may occur during after school during the second semester.

## **ALTERNATE JUNIOR HIGH PROMOTION MECHANISM**

A student who does not meet the minimum requirements, stated above, may be eligible for grade level promotion if the student successfully completes the following:

1. Show one year's growth from Fall to Spring NWEA scores in 2 of the 4 areas: Math, Reading, Language Usage, or Science.
2. Complete summer school credit recovery coursework to earn at least 1 credit in the core class(es) failed in each of the three core classes mentioned above.

## **GRADE ADVANCEMENT**

A sixth (6<sup>th</sup>), seventh (7<sup>th</sup>), or eighth (8<sup>th</sup>) grade student not meeting either of the minimum credit requirements or the alternate junior high promotion mechanism will be retained in the same grade for the coming school year.

## **SPECIAL EDUCATION STUDENTS**

The Individualized Education Program (IEP) team for special education students may establish alternate requirements or accommodations to credit requirements as are deemed necessary for the student to become eligible for promotion to the next grade level.

## **SBS ATTENDANCE POLICIES**

### **ABSENCES**

Attending classes on time is a responsibility of all students and their Parent(s)/Guardian(s).

If a student is physically not in his/her scheduled classroom within the first 5 minutes of the class period, he/she will be marked absent.

A Parent/Guardian should contact the school when their student(s) is absent.

The student and/or a Parent/Guardian are responsible for providing written **Documentation regarding an absence within TWO (2) school days** upon students' return to school. Otherwise, the absence(s) will be recorded as an UNEXCUSED ABSENCE.

Student Attendance Detail reports will be mailed to the official address on file periodically.

### **DISTANCE LEARNING ATTENDANCE**

To take attendance for students who are doing distance learning, the parent/guardian must contact the school on a regular basis by email or phone to document the attendance in each course.

## EXCUSED ABSENCES

- a. Illness: This applies to the student being ill and/or the illness of an immediate family member. Two (2) or more consecutive absences will require a doctor's note or the absences will be turned into UNEXCUSED absences.
- b. Death of an immediate family member: This includes the time necessary to travel to and from the place of the funeral.
- c. Medical, dental, mental health, or other professional appointments: a doctor's note is required to verify absence as excused.
- d. Court order placement in detention or house arrest: documentation is required to verify absence as excused.
- e. Ceremonial/Cultural related activities that benefit the well-being of the student. IN ORDER TO BE ASSURED THAT THE ACTIVITY WILL BE EXCUSED, THESE MUST BE WRITTEN REQUESTS & APPROVED BY THE PRINCIPAL WITH THEIR SIGNATURE. ORIGINAL DOCUMENTATION MUST BE SUBMITTED TO THE ATTENDANCE CLERK **BEFORE** THE STUDENT PARTICIPATES IN THE ACTIVITY. If the attendance clerk doesn't receive the documentation, then the absences will stand and be coded as UNEXCUSED.
- f. School sponsored activities. These absences are for school activities that conflict with regular school hours. These include, but are not limited to athletic contests, field trips, club or group involvement, career development or college courses being taken off-campus.
- g. Out-of-school suspensions are considered **excused** absences.

## UNEXCUSED OR UNVERIFIED ABSENCES:

These absences occur when a student has been marked absent by his/her teacher and confirmation of absence or reason was not received by the Attendance Clerk. **UNVERIFIED absences will become UNEXCUSED ABSENCES after 2 school days.**

*The following procedures will be followed for each **UNVERIFIED or UNEXCUSED absences**:*

First (1<sup>st</sup>), Second (2<sup>nd</sup>), and/or Third (3<sup>rd</sup>) UNEXCUSED /UNVERIFIED Absence:

The Attendance Clerk, or designee, may call the Parent/Guardian to verify the absence (s).

Fourth (4<sup>th</sup>), Fifth (5<sup>th</sup>), and/or Sixth (6<sup>th</sup>) UNEXCUSED/UNVERIFIED Absence:

The school designee may visit and/or call the students' residence on file in an attempt to meet with a student's parent/guardian to discuss the ramifications of continued absenteeism. If unsuccessful, another home visit and/or workplace visit may be necessary. If still unsuccessful, then a SCAN may be completed and submitted to the Fort Hall Police Department.

Seventh (7<sup>th</sup>) and/or eighth (8<sup>th</sup>) UNEXCUSED/UNVERIFIED Absence:

The student will meet with the Principal, Dean of Students or designee regarding their excessive unexcused absence issues for continued enrollment and credit determination.

Nine (9) or more UNEXCUSED/UNVERIFIED Absences may result in loss of credit.

Loss of credit may lead to Athletic ineligibility, lack of knowledge/education, repetition of classes and delayed graduation or grade promotion.

### **LOSS OF CREDIT**

A student who has nine or more unexcused absences in a course may result in loss of credit. Once a student has lost credit in a course, they will be removed from the course and receive a no credit (NC) grade unless they agree to do make-up time. For Athletic eligibility, a grade of no credit (NC) is considered a failing (F) grade. If a student is removed from all their courses during a school day, they will be dropped from enrollment with our school and will need to reapply for enrollment for the next semester.

### **LOSS OF CREDIT Make-up Time**

Students will be allowed to make up one unexcused absence for every one hour supervised session either before school, after school, or during a period they have been withdrawn or removed from that will allow them to continue in a class(es) in lieu of losing credit and being removed in that particular class(es).

The student will coordinate the make-up hours through the Dean of Students who will provide supporting documentation for make-up time served to the Attendance Clerk.

### **10 Consecutive Absences**

Per Federal Funding guidelines, CFR 25, if a student is physically absent for every period, all day for a consecutive ten (10) days, regardless of communication by parent/guardian, he/she will be dropped from enrollment with our school. Continued services may be considered by the School Administrator, Dean of Students, and/or Special Education Director.

### **Tardy Policy**

A tardy is defined as being late within the first 5 minutes of a class period. The consequences for tardiness are included in the following table:

Tardy #1	Student is warned by teacher about the disruption.
Tardy #2	Second warning given and parent/guardian contacted by teacher.
Tardy #3+	The Dean of Students or Principal is informed by the teacher to contact parent/guardian.

### **Truancy**

A student is truant when the student is not in a location assigned to the student during the school day. When students are identified as truant and the school cannot verify that they are on campus, their names are referred to the Fort Hall Police Department Dispatcher and an attempt to contact parent/guardian via phone will be done immediately.

## **Hall Passes**

Students are not to leave their assigned classroom without a hall pass from their teacher. All students must have in their possession a valid hall pass if in the hallways during class time. Students who are in the hallways without a valid hall pass during class time will lose their hall pass privileges for that specific class that day and the following.

## **GENERAL SCHOOL RULES AND POLICIES**

*The school campus is a CLOSED campus during school hours, including lunch. Students are not allowed to be checked out to go get lunch.*

### **Visitors**

All visitors must check in and out with the main school office. The visitor must wear a visitor's badge while on the school property while school is in session. Any unauthorized visitors may be escorted off the school grounds.

Any person other than a Shoshone-Bannock Jr. / Sr. High School student, staff member, or School Board member is regarded as a visitor. All visitors are required to report to the main school office immediately upon arrival on the campus. Visitors are not permitted unless it is in the best interest of the students and the school. All visitors must be approved by the Principal or designee and will be held accountable for school rules. Students/Juvenile visitors from other schools must have a parent/guardian/teacher approval and have permission from the Principal or designee.

Parents/Guardians are always welcome to visit the school including classrooms, or for conferences with school staff. Parents/Guardians must report to the front office where staff will go or call to bring your student to the office area. Parents/Guardians who wish to take a student from school during the day must follow the checkout procedure. Private meeting space can be arranged at the parent's request, which should be scheduled with the Principal or designee.

### **Student Check In/Out Procedure**

Any student leaving school during the day or arriving after school has already begun must follow proper procedures with the Attendance Clerk. A Check In/Out Log is in place for all students arriving or needing to leave school. The parent(s)/guardian(s) are required to physically come into the school to sign out their student 17 years old or younger, unless other arrangements have been made with the Attendance Clerk.

Students 18 years of age will **NOT** be allowed to check out of school without the consent of the Principal or designee. After receiving consent, the student is then permitted to check out with the Attendance Clerk to leave school grounds. However, they are NOT allowed to check-out or leave with students who are 17 years and younger.

## **Crisis Response**

The fire alarm shall be heard throughout the school building. Immediately upon hearing this signal, students, faculty and others in the building shall evacuate by using a pre-arranged evacuation route posted in each classroom. It is the staff's responsibility to ensure students know the exit plan and the directions for leaving the building from each of the rooms in an emergency.

The following procedures are in effect:

1. Evacuate in an orderly fashion.
2. The teacher shall be the last person out of the room.
3. Close doors and windows.
4. Do not stop to fight the fire.
5. Teachers are to take their roll book outside with them to check attendance. Each class will have a designated place where the students will meet.
6. Students should stay with their own class.
7. Students are to evacuate the building quietly.
8. No student is to return to the building until an "ALL CLEAR" message is given.

Crisis may come in any form. The students and staff will be trained in both evacuation and lock down drills over the course of the school year. Plans are available on the school website.

## **Athletics**

Student-Athletes must meet all Idaho High School Activities Association (IHSAA) guidelines pertaining to Eligibility. Drug Testing can be administered at any time to any student-athlete.

## **Dress Code for Students**

The school recognizes that student dress and grooming practices are generally a matter of personal choice. However, the school also recognizes that there is a relationship between student's choices of dress and grooming practices and such things as school pride, self-esteem, and general welfare of the students.

The student shall assume the responsibility for dressing appropriately for all school occasions and weather. Suitable shoes must be worn in school for reasons of health and safety. Common sense should be followed in selecting appropriate dress.

Students who violate the school dress policy may be asked to do any of the following depending upon the specific circumstances:

1. Change into clothing provided by the school.
2. Have other clothing brought to the school.
3. Remove inappropriate accessory or accessories.
4. Surrender any drug or alcohol clothing/accessories to the Dean of Students or Principal.

Shoes that cause scuffmarks are not allowed on the gym floor.

The following clothing choices are **NOT** acceptable:

1. Bare-midriff, sheer, low cut tops or short shorts.
2. Any clothing, accessory or symbolic apparel believed to be affiliated with gangs per the Gang Ordinance of the Shoshone-Bannock Tribes.
3. All clothing that refers to obscenities, pornography, violence, alcohol, drugs and/or contains unacceptable language or images.
4. Baggy pants that show underwear.
5. Sunglasses unless verifiable medical reasons exist, i.e. prescription.

### **Fund-Raising Policy**

Any fund-raising activity must have prior approval of the Principal or their designee. School clubs or organizations have exclusive use of the concession booth or other food vending rights for any event in the school. The activities coordinator will maintain a schedule of events and organizations involved in concession. All fund-raising proceeds will be accounted for with two adult signatures and receipted to the office manager and submitted to the Shoshone Bannock Tribes Finance Department no later than two business days following the fundraising event.

### **Illness, Injury or Medical Emergency at School**

If a student is injured or becomes ill at school, he/she is to report to his/her teacher and ask for a pass to report to the office. If necessary, the school will try to contact the parent. All students who are injured or become ill must check out with the attendance clerk before leaving school. When a student is transported by school personnel or ambulance to the hospital or clinic, the parent is responsible to meet the driver and student at the health facility.

In case of an accident or emergency during school or a school activity, students and staff are to notify the Principal or their designee as soon as possible. First aid supplies are kept in the office and in classrooms. Should the situation require medical attention, the school will call for an ambulance, the parent/guardian will be notified immediately, and the student will be taken to a medical facility for treatment.

Parent permission to receive medical attention in emergency situations is part of the admission packet. Students are encouraged to stay at home whenever they are ill.

### **Incentives**

The school may offer incentives for grades, standardized test scores, positive behavior, attendance and/or punctuality. All incentives are performance-based and available to all students.

### **Internet Policy**

The purpose of the Shoshone Bannock Jr. / Sr. High School information network is to advance the educational opportunities for all students. It is therefore required that all users conduct themselves in a responsible, decent, ethical and polite manner while using the network. The user is ultimately responsible for his/her actions in accessing network services.

All students, faculty and staff must have a signed Application for Network Use (Internet) and a Certificate of Web Security on file before they can access the Internet. Any violation of the acceptable use, privileges, etiquette and responsibility as set forth by the SBS guidelines may



not only be unethical but may constitute a criminal offense. Intentional misuse of hardware and/or software may incur expenses and suspension of privileges to the user. Violations and disciplinary action will be consistent with the SBS standards policies and procedures. No student is to have access to any teacher's computer, and teachers will be disciplined for allowing student access to teacher academic and attendance records via the computer.

## **Library**

Student use of the library is encouraged. The following rules will be used to check out books:

- All book, except reference books, may be checked out for two weeks at a time and may be renewed as often as necessary.
- Reference books must be used in the library. They may not be checked out overnight.
- Each person may have only two books checked out at any given time.
- Any book damaged or lost has to be paid for or replaced by the student.
- Any person with more than two lost books will lose the privilege of checking out more books until the books have been paid for or replaced.

## **Lockers**

Due to COVID-19, the school will not be issuing lockers this year.

## **Backpack or Bag Searches**

For the safety of our students, school personnel may conduct a search of backpacks or bags brought on campus. The Discipline Code will be followed when suspicious or illegal items are found in backpacks or bags brought on campus. Any suspicious or illegal items will be turned over to Tribal Police.

## **Lost and Found**

If any person finds any item in the school or on the school grounds, he/she should turn it into the main office. All lost and found items will be kept in the main office. Please check there and/or with the custodians if you have lost anything.

## **Lunchroom Rules**

Students are provided breakfast and lunch at no charge. Due to COVID-19, students will go to the cafeteria as classrooms and pick up their breakfast or lunch and return to their classroom to eat their meal.

## **Medications and Prescriptions**

Medications that are to be given three times a day can be given before school, after school, and at bedtime. For the safety of your child, it is essential that the following be observed when medication is to be given during the school day:

In order for medication to be administered at school, all medication needs to be brought to the school by a parent/guardian with the prescription information. Should a parent/guardian in outlying areas be unable to bring the prescription medicine to the school, the prescription medication may be given to the student's bus driver provided it has appropriate information for distribution to the student.

The school must have on file a complete medication form containing:

1. Student name
2. Name of medication
3. Diagnosis
4. Time and direction of administration
5. Dosage and route of administration (ex. 1 tsp. Orally)
6. Possible side-effects
7. Termination date of administration
8. Signature of a parent/guardian
9. Physician's name and office address

Additional rules and information applying to medication are the following:

- Limited quantities of the medication should be brought to the school.
- Medication forms are available from the school office secretary.
- All medication administered at SBS will be secured in a locked compartment.
- NO Tylenol or over-the-counter medications will be administered to students unless parental permission is signed on the enrollment form.
- SBS IS NOT responsible regarding medication if the student or guardian does not comply with this policy.
- The school will provide a medication record.
- Personnel giving the medications may include the Principal or designee.
- Students are permitted to carry their prescribed inhalers.

### **Electronics**

**ABSOLUTELY NO PERSONAL ELECTRONIC DEVICES/ACCESSORIES ARE TO BE USED OR VISIBLE BY STUDENTS IN CLASSROOM SETTINGS OR DURING CLASS TIME.**

### **Personal Entertainment Devices and Cell Phones**

Students may use cell phones, I-pods, I-pads, ear buds, and other personal electronic devices in the **proper manner** before school, during breakfast and lunch, and after school; however, when a student walks through the doors of a classroom setting or during class time, those devices/accessories are not to be used or visible.

**1<sup>st</sup> Offense:** Given to the teacher and returned at the end of class. **\*If a student refuses to give the teacher their device, then they will be sent to the office to give the Principal, Dean of Students, or designee their device and it will be returned at the end of the school day. If the student refuses to give the Principal, Dean of Students, or designee their device, then the student will be in ISS for the remainder of the day and his/her parent/guardian will be contacted about their refusal to follow school rules.**

**2<sup>nd</sup> Offense:** Given to the teacher and the teacher will turn it over to the Principal, Dean of Students, or designee in order for it to be returned at the end of the school day. **\*If a student refuses to give the teacher their device, then they will be sent to the office to give the Principal, Dean of Students, or designee their device and it will be returned at the end of the school day. If the student refuses to give the Principal, Dean of Students, or designee their device, then the student will be in**

**ISS for the remainder of the day and his/her parent/guardian will be contacted about their refusal to follow school rules.**

3<sup>rd</sup> Offense: Given to the teacher and the teacher will turn it over to the Principal, Dean of Students, or their designee in order for them to contact the student's parent/guardian to come and retrieve the student's device. **\*If a student refuses to give the teacher their device, then they will be sent to the office to give the Principal, Dean of Students, or designee their device. If the student refuses to give the principal, Dean of Students, or designee their device, then the student will be in ISS for the remainder of the day and their parent/guardian will be contacted about his/her refusal to follow school rules.**

### **School Telephones**

Use of the school telephones by students is limited to emergency calls only. Calls for permission to attend parties or to ride buses with friends, etc. will not be permitted. These matters should be taken care of before the student comes to school. Students will not be called out of class to answer phone calls. A message will be taken for the student. Teacher issued phones (located in the classrooms) are to be used for official school communication only.

### **Students Grievance Procedure**

Shoshone-Bannock Jr. / Sr. High School staff will administer student policy fairly and equitably. In the event that a student/parent/guardian feels that his/her rights have been denied, the following grievance procedure is to be followed:

1. Present complaint to the Dean of Students in writing, along with reasons for the complaint, within 5 days of the alleged violation.
2. The Dean of Students shall investigate the complaint and set up mediation between parties to resolve the issue.
3. If the student/parent/guardian is not satisfied with the findings of the mediation then he/she must appeal to the Principal in writing no later than 5 days after the mediation. The Principal will respond within 5 days.
4. If the student/parent/guardian is not satisfied with the decision of the Principal, a written appeal may be presented to the School Board within 5 days and a hearing held within 30 days. The decision of the School Board is final.

### **Student Vehicles**

A student who meets the following guidelines is permitted to drive to school:

1. He/she possesses a valid State of Idaho Driver's license and the Attendance Clerk has a copy of the license.
2. He/she has proof of insurance on the vehicle being driven and the Attendance clerk has a copy of the proof of insurance.
3. A parent/legal guardian signs the parental consent form and the Attendance Clerk has a copy of the consent form on file.

## **A student's privilege to drive may be suspended or revoked.**

Students who drive to campus without the proper credentials on file will be subject to appropriate disciplinary action.

Students who have the proper credentials to drive are to park in a parking spot in the main front parking lot.

### **Other Driving Regulations**

1. Students participating in school sponsored activities shall not drive personal vehicles to said activities.
2. Students may not leave the school in any person's car during class time, unless proper procedures are followed and permission has been granted.
3. Leaving the school without permission will constitute truancy and appropriate disciplinary and referral action will occur.
4. All personally owned student vehicles and vehicles driven to school by students that are owned by a parent or guardian are considered to be under the authority of the school during regular school hours.
5. At no time will students be allowed to transport other students to and from school unless prior permission is granted by the parent/guardian to be transported.
6. Students will not be allowed to drive any vehicle at any time during the regular school hours.
7. Vehicles may be searched at any time while on school property.
8. Smoking or loitering around vehicles will result in disciplinary action.

### **Parking Policy**

All vehicles parking at school must remain in the parameters of the designed parking lots. Faculty and staff parking are at both the north and south end of the building. Food Service staff parking is located behind the kitchen. Students are to park in the front main parking lot. Visitors and parents/guardians also park in the front main parking lot.

### **Transcripts**

Students may request transcripts and receive them from the school registrar. However, they will not be released if fines or fees are unpaid. Transcripts are located in the Registrar's Office and must be obtained there.

### **Transportation Policy (Bus Routes)**

Parents/guardians must notify the office and advise the school if there is to be a change in transportation of their student(s). If there is no notification, the student will follow his/her regular method of getting home. Transportation of students to and from school is a privilege. For safe transportation, the students must be aware of the bus rules. The student must also be aware of what will happen if he/she decides to violate the rules.

**The bus driver is in complete charge of the bus at all times and is responsible for the safety and discipline of the students.**

### **School bus rules and regulations:**

- ALL students must wear a mask on the bus routes.
- Bus drivers will assign seats for contact tracing purposes.
- Students should be on time for their bus stop. Drivers will wait a minimum of 1 minute per stop. Students should be on time for the convenience of the other passengers.
- Stay off the road while waiting for the bus.
- If students have to cross the road while loading, they must stay at least 10 feet in front of the bus.
- Students must keep hands, feet, and property inside of bus at all times.
- Fighting, throwing items, teasing other students, and use of profane language will not be tolerated.
- Emergency exit doors are for emergency use only.
- Students will remain seated while the bus is in motion.
- Littering, smoking, drug use, animals or weapons are not permitted on the bus.
- Parents will be allowed on the bus with school administration permission only and must wear a mask while on the bus route.
- Parents must have indicated on the enrollment form alternative drop off destinations.
- Writing on or destruction of the school bus is prohibited.
- 3 Day rule: If you miss the bus 3 days in a row you will be removed from the bus route, parents or guardians will need to meet with the school registrar, and Principal or designee to update student's status.

### **Students are expected to behave in an orderly manner at all times. Students who do not cooperate:**

- Will be referred for disciplinary measures.
- May be denied the privilege of riding the bus route.

If a student commits a major infraction that jeopardizes the safety of the student, other students, or the bus driver, the bus driver may assign a one-day suspension from the bus. A school administrator may assign a bus suspension for more than one day. Whenever a bus driver suspends a student, the student will be provided a copy of the suspension report, and the transportation director will notify the parent/guardian the same day if possible. If the parent is dissatisfied with the disciplinary actions administered by the driver, the decision may be appealed to the transportation director. Whenever a student is suspended from bus riding privileges, the student is still obligated to attend school using an alternative form of transportation to and from school which will be the responsibility of the parent(s)/guardian(s). Every effort will be made to contact the parent on the day of the incident. Students with IEP's are subject to Federal IDEA regulations 34 CFR 300.519 and 520.

## **ETHICAL BEHAVIOR FOR EMPLOYEES AND ELECTED OFFICIALS WHO HAVE A STUDENT ATTENDING SHOSHONE-BANNOCK JR. / SR. HIGH SCHOOL**

- Employees who have students in this school should take every effort to avoid using their position to unduly influence or interfere in the normal operation of the student's academic, sports or disciplinary concerns at the school.
- Students who have parents, guardians, or relatives working at the school or parents, guardians, or relatives who are elected officials should not expect to receive favored treatment.
- Elected officials of the Shoshone-Bannock Tribes bear a special responsibility not to let their position be used by themselves for special consideration or exception to the policies in this handbook.

## **PROPER PROCEDURE TO ADDRESS PARENT, STUDENT, OR EMPLOYEE ETHICAL VIOLATIONS**

- The employee who is harmed by a breach of ethics by a parent who is an employee or elected official will first seek a conference to report and/or resolve the concern with the Principal.
- If the employee cannot find satisfaction by consultation and action of the Principal, he/she may request a meeting with the School Board.
- An employee can request a meeting with School Board by filing a brief written request and submitting the request to the Principal. Decisions of the School Board are final.

## **DISCIPLINE CODE**

*(Special Education Law in Italics)*

### **Disciplinary and Behavior Management Policy and Procedure**

#### **Teacher Authority**

Teachers may have classroom rules and expectations that are not covered within this handbook.

Teachers shall have complete authority in their classroom and have class rules aligned with school policies and incentives they view as necessary as long as school policy is not circumvented. Students are expected to respect such authority and shall demonstrate general behavior that supports courtesy, decency, and the educational process.

All staff members including aides, clerical staff, custodial, maintenance, bus drivers, and cooks have the authority to enforce school rules in the school setting or at any school activity.

The classroom teachers will be the primary monitors of students during the school hours, on school grounds, and at school activities. All first attempts to solve disciplinary problems will be made by the classroom teacher. Should their attempts prove futile, the problems will be referred to the Dean of Students. The staff and student will discuss the disciplinary concerns and arrive at an acceptable solution as outlined by policy. The parent will be notified as soon as possible, of conferences and the disciplinary referrals as outline by policy. There may also be interim placements in alternatives educational setting for up to 45 days in accordance with federal law 34 CFR 300 520, 300 523, and 300 121.

**Federal Law 34 CFR 300 520 (a)(I)(i)** School personnel may order to the extent removal would be applied to children without disabilities, the removal of a child with a disability from the child's current placement for not more than 10 consecutive school days for any violation of school rules and additional removals of not more than 10 consecutive school days in that same school year for separate incidents of misconduct (as long as those removals do not constitute a change of placement under 34 CFR 300 519 (b)).

34 CFR 300 520 (a)(I)(ii) After a child with a disability has been removed from his/her current placement for more than 10 school days in the same school year, during any subsequent days of removal the public agency must provide services to the extent required under 34 CFR 300 121 (d).

34 CFR 300 520 (a)(2) School personnel may order change in the placement of a child with a disability to an appropriate interim alternative educational setting for the same amount for time that a child without a disability would be subject to discipline but for not more than 45 days if

- (i.) The child carries a weapon to school or to a school function under the jurisdiction of a State or local educational agency or
- (ii.) The child knowingly possesses or uses illegal drugs or sells or solicits the sale of controlled substance while at school or a school function under the jurisdiction of a State or local educational agency

34 CFR 300 523 If an action is contemplated regarding behavior described in 34 CFR 300 520(a)(2) of 300 521 or involving a removal that constitutes a change of placement under 34 CFR 300 519 for a child with a disability who has engaged in other behavior that violated any rule or code of conduct of the LEA that applies to all children not later than the date on which the decision to take that action is made, the parents must be notified of that decision and provided the procedural safeguards notice described in 34 CFR 300 504

34 CFR 300 121(d)(2)(B) based on a hearing officer determination that maintaining the current placement of the child is substantially likely to result in injury to the child or to others if he or she remains in the current placement, consistent with 34 CFR 300 521

34 CFR 300 121 (d)(3) School personnel, in consultation with the child's special education teacher, determine the extent to which services are necessary to enable the child to appropriately progress in the general curriculum and appropriately advance toward achieving the goals set out in the child's IEP if the child is removed under the authority of school personnel to remove for not more than 10 consecutive school days as long as that removal does not constitute a change of placement under 34 CFR 300 519. The Child's IEP team determines the extent to which services are necessary to enable the child to appropriately progress in the general curriculum and appropriately advance toward achieving the goals set out in the child's IEP if the child is removed because of behavior that has been determined not to be a manifestation of the child's disability consistent with 34 CFR 300 524.

34 CFR 300 521 A hearing officer under section 615 of the Act may order a change in placement of a child with a disability to an appropriate interim alternative educational setting for not more than 45 days if the hearing officer in an expedited due process hearing,

- (a) Determines that the public agency has demonstrated by substantial evidence that maintaining others.
- (b) Consider the appropriateness of the child's current placement.
- (c) Considers whether the public agency has made reasonable efforts to minimize the task of harm in the child's current placement, including the use of supplementary aids and services, and

- (d) *Determines that the interim alternative educational setting that is proposed by school personnel who have consulted with the child's special education teacher, meets the requirements of 34 CFR 300 522(b).*

*34 CFR 300 526(c)(2) In determining whether the child may be placed in the alternative educational setting or in another appropriate placement ordered by the hearing officer, the hearing office shall apply the standards in 34 CFR 300 521*

*34 CFR 300 526(c)(3) A placement ordered pursuant to 34 CFR 300 526 (c)(2) may not be longer than 45 days.*

**Appropriate Student Conduct** (includes, but is not limited to)

- Follow all classroom rules.
- Do assigned classroom work.
- Treat others with respect.
- Walk in the hallways.
- Keep hands, feet, and objects to self.
- Show appreciation for and be courteous to all groups/guests presenting programs or participating in athletic events in our school.
- Treat the building and grounds with respect.

**Inappropriate Student Conduct (includes, but is not limited to)**

- **Noise:** Any sound created by a student which distracts the student, other students, or the teacher from the business at hand. The noise may be generated vocally, (including, but not limited to, talking, swearing, or unintelligible sound) or non-verbally (such as, but not limited to, pencil tapping, or finger snapping).
- **Out of Place:** any movement beyond, whether explicitly or implicitly, defined boundaries in which the student is allowed movement of any sort.
- **Physical Contact:** any contact with another person or another person's property, which is unacceptable to that person. Kicking, hitting, pushing, breaking, throwing items, and stealing are all categorized as physical contact, as well as verbally threatening or a physically threatening gesture, such as making a fist or getting in someone's face.
- **Off Task:** any movement in which the student is not on task that does not fall into the above three categories, such as looking around, staring into space, doodling or any other observable movement in which the student is off task.
- **Violation of Tribal and State Law will result in immediate referral to Tribal Police, or appropriate agencies.**

**Court Orders:**

All Court orders from Shoshone-Bannock Tribal Court will be honored, as much as possible, due to the school being a "public" entity. We will honor court orders from other jurisdictions only if they are approved through the Shoshone-Bannock Tribal Court, or signed by a Judge.

Orders include: Restraining Orders, Child Custody Orders, Family Court Orders, Probation Orders, and all other Legal Orders that are not mentioned.

All Juvenile Court orders that include mandatory school attendance and/or behavior issues will be honored.

A release of confidential information will be signed by the parents, for documentation purposes.



# Student Drug, Alcohol and Tobacco Use Policy

## PHILOSOPHY

The SBS recognizes that student use of chemical substances, including alcohol, is a serious problem of utmost concern in our society. Drug, alcohol, and tobacco use is detrimental to a state of well-being and undermines the aim of education, which is to enable individuals to develop to their full potential. The SBS seeks to ensure the highest standards of learning in the classroom and recognizes that use of chemical substances—including alcohol, tobacco, and controlled substances—creates educational, economic, and legal problems. Drug prevention programs and counseling for students, including those over the age of eighteen (18) who continue to be enrolled, under the custody and care of the schools are included in this intent. The school recognizes that chemical dependency is a treatable illness. Students with chemical dependency problems who seek assistance and follow the prescribed treatment program will not be affected academically by the diagnosis or a request for treatment. SBS will do whatever is possible to assist the healthy recovery of any students who demonstrate a need. This includes providing educational materials to treatment facilities where SBS students are attending.

## DEFINITIONS

“Alcohol” means any alcoholic beverage, including beer, wine and liquor, as the same may be defined in Idaho Code §§23-105 and 23-1001.

“Controlled substances” include, but are not limited to, opiates, opium derivatives, hallucinogenic substances, including cocaine, and cannabis and synthetic equivalents of the substances contained in the plant, any material, compound, mixture or preparation with substances having a depressant effect on the central nervous system, and stimulants.

“Course of conduct” involves a pattern or series of acts over a period of time, however short, evidencing a continuity of purpose. Course of conduct does not include constitutionally and statutorily protected activity.

“Drug” includes any alcohol or malt beverage, any tobacco product, simulated tobacco products, electronic cigarettes and vaping products, inhalants, any controlled substance, any illegal substance, any abused substance, any substance which is intended to alter mood, and any medication not prescribed by a physician for the student in possession of the medication.

“Drug paraphernalia” means any item, implement, object, or material employed in the use, possession, transport, or sale of any mood altering or controlled substance.

“Electronic cigarette” means any device that can provide an inhaled dose of nicotine or controlled substance by delivering a vaporized solution. This includes the components of an electronic cigarette including, but not limited to, liquid nicotine.

“Illegal drugs” means any controlled substance as defined by Idaho Code §§37-2701, 37-2705, 37-2707, 37-2709 and 37-2711 (not including over-the-counter drugs or prescription drugs which have been prescribed by a doctor or dentist for the student), and/or any other substance which alters or changes a person’s mood, and/or anabolic steroids.

“Intentionally harass” means a knowing and willful course of conduct directed at a specific student which seriously alarms, annoys, threatens, or intimidates the student and which serves

no legitimate purpose. The course of conduct must be such as would cause a reasonable person to suffer substantial emotional distress.

“Reasonable suspicion” means an act of judgment by school employee that leads to a reasonable and prudent belief that a student is in violation of this policy or the “use” or “under the influence” provisions of Idaho Code §37-2732C, which defines controlled substances. Such act of judgment is based on the employee’s training in recognizing the signs and symptoms of alcohol and controlled substance use. The fact that a student has previously disclosed use of a controlled substance will not be deemed a factor in determining reasonable suspicion at a later date.

“School premises” includes all buildings, facilities, and property owned or leased by the school, school buses and other school vehicles, and the location of any school-sponsored activity or function.

“Tobacco product” means any substance that contains tobacco including, but not limited to, cigarettes, cigars, pipes, snuff, smoking tobacco, tobacco papers or smokeless tobacco.

### **POLICY**

Students attending SBS will not use, possess, sell, buy, or distribute drugs, including alcohol, tobacco, electronic cigarettes, vaping products, inhalants, controlled substances, or related paraphernalia, on school premises.

Any student will violate the school’s drug, alcohol, and tobacco use policy when:

1. He or she is on school premises, evidencing behavior that creates a reasonable suspicion that he or she may be illegally under the influence of drugs/alcohol/tobacco.
2. He or she admits to using, possessing, selling, buying, or distributing drugs/alcohol/tobacco on school premises;
3. He or she is found to use, possess, sell, buy, or distribute drugs/alcohol/tobacco, or related paraphernalia, on school premises;
4. He or she is found to possess drugs/alcohol/tobacco, or related paraphernalia, or to have such substances on his or her person, or in his or her locker, vehicle, or other property on school premises;
5. He or she is found to knowingly attempt to use, sell, buy, or distribute drugs/alcohol/tobacco or related paraphernalia on school premises;
6. He or she is found to knowingly be present when drugs or related paraphernalia are being used, sold, bought, or distributed on school premises.

### **ALCOHOL OR CONTROLLED SUBSTANCES: VOLUNTARY DISCLOSURE**

Any student who voluntarily discloses using or being under the influence of alcohol, tobacco or any controlled substances before he or she is reasonably suspected to be in violation of the law and this policy will be provided anonymity to the extent that:

1. Disclosure is held confidential on a faculty need-to-know basis; and
2. Notification of the disclosure and availability of counseling is provided to the student's parent/guardian.

### **ALCOHOL OR CONTROLLED SUBSTANCES: REFERRAL TO LAW ENFORCEMENT**

Once a student is reasonably suspected of being in violation of the law and this policy regarding alcohol or controlled substances, regardless of any previous voluntary disclosure, the principal or designee will immediately notify the student's parent or guardian and report the incident to the local law enforcement agency.

Any student exhibiting inappropriate behavior that suggests "using" or "being under the influence" of alcohol, drug, tobacco or controlled substances when on campus will be immediately escorted by an employee to the administrative office for interviewing and observation by the principal or designee. If this behavior is exhibited on a school bus or school-sponsored activity or function, then the principal or designee will pull the student aside to interview and observe the student.

The Principal, or designee, will refer the student to the law enforcement agency if, upon observing and/or interviewing the student, he or she reasonably suspects that the student is using or under the influence of alcohol, drugs, tobacco or a controlled substance. School employees will cooperate fully with any law enforcement investigation of a violation of this policy, including, but not limited to, providing access to lockers, desks, and other school property, and providing oral and/or written statements regarding the relevant events.

The Principal, or designee, and/or any other employee having observed the student's behavior will document his or her observations of the student; the documentation will be provided to the law enforcement agent, and a copy will be placed in the student's discipline record.

### **ENFORCEMENT PROCEDURES**

The procedures to enforce this policy are as follows:

1. **Suspension/Expulsion:** Students who violate this policy will be suspended by the Principal. Suspension for the first offense of this policy will be for three (3) days in-school suspension (ISS), unless extraordinary circumstances exist. Suspension for the second offense of this policy will be for three (3) days in out-of-school suspension (OSS), unless extraordinary circumstances exist. Suspension for the third offense of this policy will be for five (5) days in out-of-school suspension (OSS), unless extraordinary circumstances exist.
2. **Referral to Law Enforcement:** The student will be referred to the law enforcement agency, if appropriate. **If the incident involves using or being under the influence of alcohol or a controlled substance, the student will be referred to the local law**

**enforcement agency.** In all other situations, referral to law enforcement will be at the discretion of the Principal, Dean of Students, or designee.

3. **Search and Seizure:** A student's person and/or personal effects (e.g., purse, book bag, etc.) may be searched whenever a school official has reasonable cause to believe that the student is in possession of drugs or drug paraphernalia. Any evidence that a student has violated the law and this policy may be seized by the Principal, Dean of Students, or designee.
4. **Parent Contact:** The student's parent/guardian will be contacted as soon as possible following any alleged violation of this policy. **If law enforcement has been contacted, a parent/guardian may not remove their student from school premises until after law enforcement has been able to investigate the alleged violation of this policy and releases the student.**
5. **Drug, Alcohol, and Tobacco Assessment/Treatment:** The terms of the suspension may be modified, at the discretion of the Principal, if a student who has violated this policy voluntarily completes a drug, alcohol, and tobacco education course and/or undergoes assessment and treatment for drug, alcohol, and tobacco abuse.

#### **STUDENTS WITH DISABILITIES**

Suspensions and expulsions of student with disabilities as defined by Public Law 94-142 and subsequent amendments (Individuals with Disabilities Education Act), Section 504 of the 1973 Rehabilitation Act, and the Americans with Disabilities Act will follow federal guidelines as well as the provisions of this policy.

#### **IMMUNITY FOR GOOD FAITH IMPLEMENTATION**

School employees of the district who implement this policy in good faith and with appropriate foundation are immune from civil liability.

#### **INTENTIONAL HARASSMENT**

School employees of the district are prohibited from using their authority to determine reasonable suspicion solely for the purpose of intentionally harassing a student. Using the authority in such a manner may result in disciplinary action against the employee or may be considered a breach of the district's contract.

## **Weapons Policy**

#### **DEFINITIONS**

**Weapon** – refers to any device, instrument, knife or firearm, whether loaded or unloaded, designed as a weapon which is capable of threatening or producing bodily harm or death, including pellet guns, look-alike, toy gun or non-functioning guns that could be used to threaten others.

**Possession** – refers to having a weapon on one’s person or in an area subject to one’s control on school property or at a school activity. In the case of a student found in possession of a weapon that he/she is *holding* for another student, both students will be subject to the weapons policy.

## **POLICY AND PROCEDURE**

Board policy forbids students to bring weapons to school or to school-sponsored activities.

It shall be a violation of this policy for any person to have in his or her possession or conceal a weapon on school property. This includes, but is not limited to, buildings, parking lots, lockers, and vehicles.

Items in the following categories are defined as weapons:

- Any firearm of any description.
- Any knife of any description.
- Any metal knuckles and razors.
- Any ice pick or similar device having a sharp point, except that this shall not apply to any person delivering ice to a school district facility.
- Any other object that is carried for the purpose of inflicting injury on another.

Any student alleged to be in violation of this policy will be referred to the law enforcement agency, and if allegedly a law has been violated, charges will be filed against the youth. The school shall suspend the student from school and refer him/her to the School Board for an expulsion hearing. An expulsion hearing shall be held within ten (10) school days following the incident. In the event the evidence substantiates the charge, the School Board will make its decision with respect to expulsion.

**A mandatory minimum one-year expulsion will be given to any student found guilty of bringing a firearm to school. SBS will not admit a student who has been expelled from another school district for violating the federal law until the student has completed the expulsion period of not less than one year. Timing will be based upon written confirmation from the district that initially expelled the student. If a student challenges this decision of the board, that student is entitled to a due process hearing before the board according to the district's procedure for conducting an expulsion hearing.**

The persons affected by this policy are hereby notified that violation of this policy is considered by the school board as grounds for expulsion.

In the enforcement of these regulations, the Principal may authorize:

- Unannounced inspections of students' desks and lockers.
- Unannounced inspections of students' automobiles driven to school.
- Unannounced inspections of the contents of pockets, backpacks, purses, and other similar items if suspected of being in possession of prohibited, stolen, or illegal items.

If a student has knowledge of another student(s) having possession of a weapon, he/she is obligated to inform a staff member. For safety purposes, he/she should not touch the weapon.

### **KNIFE EXCEPTION: FOR USE AS PART OF AN ACTIVITY OR PROJECT**

When necessary for a school project or needed for an activity, any student can get permission from the Principal to bring a knife for that project or activity. School staff will be informed that the student will be bringing a knife on school premises for a specific purpose. If the student rides the bus, they will give the knife to the bus driver to hold onto while in transport. Once the student arrives on school premises, they will give the knife to the Principal, or designee to hold onto until the time it is needed during the day. The Principal, or designee will take the knife to the class or activity to allow the student to use it. Once the class or activity is over, the Principal, or designee will hold onto the knife until they can send it home with the student or give it their parent/guardian. If at any time, the student uses the knife improperly it will be considered a violation of the above weapons policy and the same consequences apply.

## **Student Sexual Harassment and Violence Policy**

To maintain a learning and working environment that is free from sexual harassment and violence, the Shoshone-Bannock Jr. /Sr. High School prohibits any form of sexual harassment or violence. Harassment includes any physical or verbal conduct, which is related to a person's gender, sexual orientation, race, color, age, religion, national origin, marital status or disability and which:

1. Has the purpose or effect of creating an intimidating, hostile, or offensive school environment.
2. Has the purpose or effect of substantially or unreasonably interfering with a student's school performance;
3. Otherwise adversely affects a student's school opportunities.

Any student or employee that commits sexual harassment or violence will be subject to disciplinary action. All complaints are to be addressed to the Principal, Dean of Students, or designee and will be investigated immediately and the proper action will be taken. The Principal serves as the designated official for oversight of this policy.

## **Law Enforcement Officers**

In cases where a law enforcement officer interviews a student, an administrator or designee will be present when the interview is being conducted and shall make a reasonable effort to notify the student's parent/guardian of the interview. If a student is arrested or taken into temporary custody on school property during the school day, the school no longer has jurisdiction over the student. The school shall make reasonable effort to notify the parent/guardian when an arrest is made or a student is taken into temporary custody.

## **Suspended Students**

### **Out-of-School Suspension**

Students may receive out-of-school suspension (OSS) for up to 10 days by the Principal/Dean of Students, following a conference with the student and parent/guardian or notification to parents/guardian. Parents/guardians must be given notice of the OSS and a written or oral explanation of the charges. The student has the right to present his/her side of the issue prior to

the suspension or as soon as practicable. Suspended students are not allowed on school grounds at any time without prearranged permission from the school administration.

Suspensions are considered **excused** absences. Parents/guardians may pick up school work for suspended students each afternoon in the main office. In order to receive credit, all school work missed during the suspension must be completed and submitted to appropriate teachers on the day that the student officially returns to school from the suspension.

Students whose behavior is considered disruptive or who have a continued non-resolved behavior problem may be suspended out of school. This action is deemed very serious and will require a parent-student-administrator conference before reinstatement can take place. **This conference must take place at the school prior to the student returning to class.**

The intention of the staff at Shoshone-Bannock Jr. / Sr. High School is to provide a continuous, uninterrupted education for all students.

Issues warranting out-of-school suspension would include, but are not limited to, continuous disruptive behavior or non-compliance of school regulations.

Students in out-of-school suspension will not be allowed to attend any extra-curricular activities or practices related to activities on the days of suspension. All coaches and advisors will be notified of the suspension.

*Students with IEP's are subject to Federal Individuals with Disabilities Education Act (IDEA) regulations 34 CFR 300.519 and 300.520.*

*34 CFR 300.519 For the purpose of removals of a child with a disability from the child's current educational placement under 34 CFR 300.520-300.529, a charge of placement occurs if the removal is for more than 10 consecutive school days or the child is subject to a series of removals that constitute a pattern because they cumulate to more than 10 school days in a school year, and because of factors such as the length of each removal the total amount of time the child is removed and the proximity of the removals to each other.*

### **In-School Suspension**

In-school suspension (ISS) is an alternative to out-of-school suspension. A student who receives in-school suspension (ISS) will be isolated in a room under supervised study. While the student is suspended, he/she must complete usual assignments provided by the regular classroom teacher(s). Under no conditions are students allowed to take breaks other than the restroom break under supervision. If the student does not cooperate while in in-school suspension, then he/she may receive additional in-school suspension or out-of-school suspension.

## **Contracts**

**A student may be placed on a Behavior, Attendance, and/or Enrollment Contract** in the event that the current student is having major issues in either of these areas or for a new student wanting to attend the SBS who has had a prior negative history in either of these areas. If he/she violates the Contract, he/she will be subjected to the steps listed in the contract.

## Expulsion

A student may be expelled from school if it is shown that his/her conduct does in fact undermine good order, threatens the welfare of another student or the school, disrupts the educational process, or deprives other students of an opportunity to pursue their own education. Expulsion may be for a calendar school year or less depending upon the decision of the School Board.

The process for expulsion is as follows: 1) the Dean of Students will make a recommendation to the Principal for expulsion; 2) the Principal will make a recommendation to the School Board for expulsion; 3) If the recommendation for expulsion is not approved by the School Board, other appropriate consequences will be issued to the student; 4) If the expulsion is approved, the student/parent/guardian may follow due process procedures and appeal directly to the School Board within 10 days of the original decision.

### Due Process for Expulsion

In all disciplinary actions, students will be afforded due process of law under the Constitution of the United States, and the regulations of the School. Every student is entitled to due process of law before he/she is expelled. The students' rights include the following:

1. Written notice of charges within a reasonable time prior to a hearing. Notice of charges shall include reference to the regulation allegedly violated, the facts alleged to constitute the violation, and the notice of access to all statements of person relating to the charge and to those parts of the student's school record which will be considered in rendering a disciplinary decision.
2. A fair and impartial hearing to the imposition of disciplinary action (absent the actual existence of an emergency situation and immediate danger to the health and safety of the students and others). In an emergency situation, the school official may impose disciplinary action not to exceed a temporary suspension, but shall immediately submit a report, in writing the facts (not conclusion). The report shall indicate the reason for the emergency and shall afford the student a hearing that fully comports with due process as soon as practicable.
3. To have present at the hearing the student's parents/guardians (or their designee) and to be presented by lay or legal counsel of the student's choice. Private attorney's fees are to be borne by the student
4. To produce, and have produced, witnesses on the student's behalf and to confront and examine all witnesses.
5. To records of hearings of disciplinary actions including written findings of fact and conclusions in all cases of disciplinary action.
6. The right of administrative review and appeal.
7. The student shall not be compelled to testify against him/herself.
8. The right to have allegations of misconduct and information pertaining expunged from the student's record in the event the student is found not guilty to the charges.

Under no circumstances shall punishment be cruel, excessive, or administered with malice and/or passion.

*34 CFR 300.522(a) the interim alternative educational setting referred to in 34 CFR 300.520(a)(2) must be determined by the IEP team.*



34 CFR 300.300(a)(1) each State receiving assistance under 34 CFR part 300 shall ensure that FAPE is available to all children with disabilities, aged 3 through 21, residing in the State, including children with disabilities who have been suspended or expelled from school.

- 5131 *In the case of a child with a disability who has been removed from his/her current placement for more than 10 school days in that school year, the public agency, for the remainder of the removals, must*
- i. Provide services to the extent necessary to enable the child to appropriately progress in the general curriculum and appropriately advance toward achieving the goals set out in the child's IEP, if the removal is*
    - (a) Under the school's personnel's authority to remove for not more than 10 consecutive school days as long as that removal does not constitute a change of placement under 34 CFR 300.519(b) (34 CFR 300.520(a)(1):*  
*or*
    - (b) For behavior that is not a manifestation of the child's disability, consistent with 34 CFR 300.524, and*
  - ii. Provide services consistent with 34 CFR 300.522 regarding determination of the appropriate interim alternative educational setting, if the removal is for drugs or weapon offenses under 34 CFR 300.520(a)(2)*

## **Behavior Expectations and Consequences**

### **OVERVIEW**

The consequences for inappropriate student behavior described on the following pages are designed to be fair, firm, and consistent for all students. They apply to all Shoshone-Bannock Jr. / Sr. High School students in any school or district building on school property, in school vehicles and at school events. School vehicles are defined as school buses and vans owned or leased by the school, and cars and other vehicles owned by school staff and authorized by the school for transporting students.

**Any violent behavior or other activity that takes place outside of the school day and/or takes place away from the school that impacts the school environment, students, or staff may be subject to disciplinary action. Administrators may use discretion in individual cases. Consequences for a specific offense may be more or less severe than indicated if staff members believe it is appropriate.**

Because it is not possible to list every inappropriate behavior that occurs, behaviors not specified will be responded to as necessary by staff. Staff members include bus drivers, chaperones, classroom teachers, counselors, classroom aides, janitors, bus monitors, administrators and other appropriate district staff who deal with minor infractions. **All staff members are mandated reporters according to Federal Law.**

After a student has received an out-of-school suspension, a **re-entry conference must** be held with the student, parent/guardian and appropriate administrator to discuss the behavior(s) that led to the suspension, appropriate alternative behaviors the student might have chosen, and a

plan to prevent future inappropriate behaviors. **This conference must take place at the school prior to the student returning to class.**

The Principal, Dean of Students, or designee may involve the police and other law enforcement authorities as necessary. If a student violates a school rule which is also a violation of a law, the student may be referred to the police in addition to being dealt with as described in the regulation. Special Education and discipline records will be consistent with Family Educational Right and Privacy Act (FERPA).

Depending on the nature and degree of the offense and the number of prior offenses, any one or a combination of the list of possible consequences may also be assigned by the Principal, Dean of Students, or designee. The possible consequences listed below are not intended to be all-inclusive. They are presented as guidelines for staff, students, and parents. A list of possible consequences include:

- 1) Detention
  - a. During lunch
  - b. After school
- 2) In-school suspension (ISS)
- 3) Out-of-school suspension (OSS)
- 4) Suspension from school activities-Athletic Events(practice and/or games)
- 5) Alcohol/drug testing
- 6) Confiscation
- 7) Individual contract
- 8) Reasonable use of physical restraint or force
- 9) Meeting with the Chemical Dependency Unit
- 10) Parent/guardian conference
- 11) Restitution
- 12) Successful completion of a drug treatment program
- 13) Referral to counseling or social worker
- 14) Support group attendance
- 15) Parole officer notification
- 16) Police notification
- 17) Expulsion

Except for serious offenses, the accumulation of consequences shall count for only one school year. All students will begin each year with no carry-over of consequences.

### **EXCEPTIONAL MISCONDUCT**

**Exceptional misconduct is so serious in nature and disruptive in its effect upon the operation of the school, an immediate short or long term suspension or expulsion is warranted. Behaviors resulting in immediate short or long term suspension may occur on the first offense.**

### **RESTITUTION**

To help students assume responsibility for damage of school property, they will be asked for restitution of lost or damaged materials, equipment, or other school property.

## Anti-Bullying Policy

The Shoshone-Bannock School Board representing the Shoshone-Bannock Jr. / Sr. High School is committed to protecting its students, employees, and applicants for admission from bullying, harassment, or discrimination for any reason and of any type. The School Board believes that all students and employees are entitled to a safe, equitable, and harassment free school experience. Bullying, harassment or discrimination will not be tolerated and there shall be just cause for disciplinary action. This policy shall be interpreted and applied consistently with all applicable Federal and Tribal Laws. Conduct that Constitutes Bullying, Harassment or Discrimination, as defined herein is PROHIBITED.

It is essential that a basic universal prevention curriculum is in place so that the school will receive a culture of Health, Wellness, Safety, Respect, and Excellence.

The standards of this policy constitute a specific, focused, coordinated, integrated, culturally sensitive system of supports for all students, staff, families, and community agencies that will improve relations within the school. It is designed to ensure that the school has staff that have been trained and are supported in their school's efforts to provide awareness, intervention training, and instructional strategies on prevention, to each staff, parent, and student in the school and to direct follow up when incidents are reported and/or occur.

### I. Definitions

- A. "Bullying" means systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. It is further defined as: unwanted purposeful written, verbal, nonverbal, or dehumanizing gesture, by adult or student, that has the potential to create an intimidating, hostile, or offensive educational environment or cause long term damage; cause discomfort or humiliation; or unreasonably interfere with the individual's school performance or participation, is carried out repeatedly and is often characterized by an imbalance of power.

Bullying may involve, but not limited to:

1. unwanted teasing
  2. threatening
  3. intimidating
  4. stalking
  5. cyber stalking
  6. cyber bullying
  7. physical violence
  8. theft
  9. sexual, religious, or racial harassment
  10. public humiliation
  11. destruction of school or personal property
  12. social exclusion
  13. rumor or spreading of falsehoods
- B. "Harassment" means any threatening, insulting, or dehumanizing gesture, use of technology, computer software, or written, verbal or physical conduct directed against a student or school employee that:
1. places reasonable fear of harm to person or property.
  2. effects or interferes with educational or work performance.
  3. effects the emotional wellbeing of student or staff
  4. disrupts the orderly operation of the school

- C. “Cyber stalking” means to engage in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at or about a specific person, causing substantial emotional distress to that person and serving no legitimate purpose.
- D. “Cyber bullying” is defined as the willful and repeated harassment and intimidation of a person through the use of digital technologies, including, but not limited to, email, blogs, social web-sites (Facebook, Tumblr, etc.), chat rooms, and instant messaging.

The Shoshone-Bannock Jr. / Sr. High School expects students and employees to conduct themselves in keeping with their levels of development, maturity, and demonstrated capabilities with a proper regard for the rights and welfare of other students and staff, the educational purpose underlying all school activities, and the care of school facilities and equipment.

### **Special Education Disciplinary Procedure**

If the student falls under the procedural protection of the *Individuals with Disabilities Education Act* (IDEA), or under section 504, refer to current federal policies and procedures and italicized policy descriptions.

## **Disciplinary Sanctions**

The following student behaviors will lead to a variety of consequences. The consequences apply regardless of whether the inappropriate behavior took place in school, in a district vehicle, at another school or district activity, or during any part of the school day. Except for serious offenses and safety related behaviors, the accumulation of consequences will increase step-by-step, taking into account the students overall record and shall count for one school year or less depending on good behavior. Parents shall be notified via phone call, and/or letter if suspension is out-of-school.

**This document is intended to be a guideline.**

Behavior/Incident	1 <sup>st</sup> Step	2 <sup>nd</sup> Step	3 <sup>rd</sup> Step
<b>Assault, Verbal.</b> <b>Behavioral Issues</b> <b>Bodily Harm, Unintentional</b> <b>Cheating</b> <b>Dress Code Violations</b> <b>Food and Beverages</b> <b>Gambling</b> <b>Gang Paraphernalia, Possession of</b> <b>Horseplay</b> <b>Insubordination</b> <b>Interference, Disruption or Obstruction</b> <b>Language, Inappropriate</b> <b>Public Display of Affection</b> <b>Tardiness</b> <b>Technology/Telecommunication Misuse</b> <b>Trespassing</b> <b>Truancy</b> <b>Vandalism</b>	<p>The student behaviors in this column have a variety of consequences. Penalties will be based on the severity and number of occurrences of such actions.</p> <p>Penalties may range from a documented warning and calling a parent/guardian, to calling the police and Expulsion.</p>		
<b>Driving Careless or Reckless.</b>	<p>Documented Warning</p> <p>Temporary loss of driving privilege at school</p> <p>Possible Police Referral</p>	<p>Temporary loss of driving privilege at school</p> <p>Possible Police referral</p>	<p>Permanent loss of driving privilege at school</p> <p>Police referral</p>
<b>Drug, Alcohol and Tobacco.</b> (See Student Drug, Alcohol and Tobacco Use Policy)	<p>3 days ISS</p> <p>Confiscation</p> <p>Possible Police Referral</p>	<p>3 days OSS</p> <p>Confiscation</p> <p>Police Referral</p>	<p>5 day OSS</p> <p>Confiscation</p> <p>Police Referral</p>
<b>Bullying and Harassment</b> (See Anti-Bullying Policy)	<p>Bullying and Harassment will not be tolerated at SBS. Penalties will be based on the severity and number of occurrences of such actions. Penalties may include documented warnings, ISS, OSS, Police Referrals, Counseling, or Expulsion, just to name a few.</p>		

<b>Assault, Physical Fighting</b> <b>Fire Alarm or 911 calls</b> <b>Fire Extinguisher, Unauthorized Use</b> <b>Hate Speech</b> <b>Theft, or Knowingly Receiving or Possessing Stolen Property</b>	3 Day OSS  Police Referral	5 Day OSS  Police Referral	Expulsion  Police Referral
<b>Falsification of Records or Identification</b>	Conference with Parent, Administrator, and Student  Police Referral	Expulsion  Police Referral	
<b>Aggravated Assault</b> <b>Arson</b> <b>Bomb Threat</b> <b>Burglary</b> <b>Explosives (Use or Possession)</b> <b>Sexual Misconduct, Non-consensual</b> <b>Terroristic Threats</b> <b>Weapon Possession</b>	Expulsion  Police Referral		

### **Glossary/Terminology**

**Arson.** Intentional destruction or damage to school property or other property by means of fire.

**Assault, Aggravated.** Committing as assault upon another person with a weapon, or an assault that inflicts substantial or great bodily harm upon another person

**Assault, Physical.** Acting with intent to cause fear in another person of immediate bodily harm or death, or intentionally inflicting or attempting to inflict bodily harm upon another person

**Assault, Verbal.** Language (oral or written) toward another person, adult, or student that is intended to cause fear of bodily harm.

**Bodily Harm, Unintentional.** Commit a careless act, which inflicts bodily harm upon another person.

**Bomb Threat.** Making, publishing, or conveying in a manner a bomb threat pertaining to a school location or a school staff member.

**Burglary.** Entering a district building without consent and with intent to commit a crime, or entering a building without consent and committing a crime.

**Cheating/Plagerism.** Scholastic dishonesty that includes but is not limited to, cheating on a school assignment or test, plagiarism or collusion.

**Dress Code Violations.** Potentially disruptive, offensive, or suggestive clothing that depicts illegal activities or health/safety concerns. Clothing that depicts alcohol, drug or a tobacco product, or gang affiliation is inappropriate. Clothing with explicit sexual and violence-based graphics is also inappropriate.

**Driving Careless or Reckless.** Driving on school property in such a manner as to endanger persons or property.

**Explosives.** Using any compound, mixture or device, the primary or common purpose of which is to function by explosion. Any Class A, B, or C explosive (as defined by state statute) i.e. dynamite, firecrackers, stink/smoke bombs, sparklers, or bottle rockets.

**Falsification of Records or Identification.** Falsifying signatures or data, forging notes, or refusing to give proper identification or giving false information to a staff member.

**Fighting.** Mutual combat (differentiated from poking, pushing, shoving or scuffling) in which one or the other party(ies) or both contributed to the situation by verbal and physical action, regardless of who initiated the fight or whether it is believed a student is acting in self-defense.

**Fire Alarm or 911 calls.** Intentionally giving false alarm of a fire, or tampering or interfering with any fire alarm.

**Fire Extinguisher, Unauthorized Use.** Unauthorized use of a fire extinguisher

**Food and Beverages:** Consuming at inappropriate times/places or consuming inappropriate items (i.e. energy drinks, soft drinks).

**Gang Paraphernalia:** Wearing gang affiliated clothing, showing gang hand signs, or writing, drawing or creating gang symbols.

**Gambling.** Playing a game of chance for stakes.

**Hate Speech.** Students found responsible for verbal attacks involving another student's or staff member's race, gender, ethnicity, religion, spiritual beliefs, disability, tribal background, etc., that are shown to be detrimental to the learning experience and feelings of comfort and safety of the targeted individual.

**Interference, Disruption or Obstruction.** Any physical action taken to attempt to prevent a staff member or student from exercising his/her lawfully assigned duties or interfering with the educational process.

**Insubordination.** A constant or continuing intentional refusal to obey a direct or implied order, reasonable in nature, and given by and with proper authority.

**Language, Inappropriate.** Use of language that includes, but is not limited to, obscenity, profanity, swearing, or cursing which could be directed to an individual. This maybe done verbally or in writing.

**Public Display of Affection.** Kissing and touching each other, "making-out" in the hallways, and close contact in an inappropriate manner.

**Robbery, Extortion.** Obtaining property from another person where his/her consent was induced by use of force, threat, or force or under false pretense.

**Tardiness.** Arriving at school or class late without an acceptable excuse.

**Technology or Telecommunication Misuse.** Misuse of equipment, deletion, or violation of password protected files, computer programs, data or systems files, unethical use of information or violation of copyright laws, accessing, up-loading, down-loading, printing, distributing or transmitting pornographic, obscene, abusive, sexually explicit or gang related material; vandalizing damaging or disabling the property of another person or organization, unauthorized commercial use or financial gain of the user.

**Terrorist Threat.** Threatening, directly or indirectly, to commit any crime of violence with the purpose of terrorizing another person or group of people.

**Theft, or Knowingly Receiving or Possessing Stolen Property.** Unauthorized taking of the property of another person, or receiving or possessing such property.

**Trespassing.** Being present in any district facility when it is closed to the individual or public or unauthorized presence in a district vehicle. Any student on suspension who goes to a school location without permission is subject to an increase in suspension time.

**Vandalism.** Defacing, cutting or otherwise damaging property that belongs to the school, to other students, to staff members, or to other individuals while the student is on school property, at a school activity, in a school vehicle or under the supervision of school staff.



## **STUDENT/PARENT OR GUARDIAN/SCHOOL AGREEMENT**

### **Student Responsibility – I will:**

- a. Attend school regularly.
- b. Complete required homework that is necessary for my success in school.
- c. Respect other students and staff.
- d. Come to school drug and alcohol free.
- e. Come prepared to class and ready to work to my full potential.
- f. Come to school each day prepared to learn and improve my work.
- g. Abide by the behavior rules set by the school in the classroom, on the bus, and at all school functions.
- h. Take pride and show respect for my school by not littering on, defacing or damaging the school property.
- i. Follow community curfews.
- j. Not threaten my fellow students or staff.

### **Parent/Guardian Responsibility – I (we) will:**

- a. Insure that my student attends school regularly and misses school only when absolutely necessary.
- b. Contact the school Principal about concerns or problems regarding my student.
- c. Contact the school by phone, email, or note to explain absences.
- d. Provide my student with the proper nutrition and rest so he/she may learn to his/her maximum potential.
- e. Assist and supervise any homework my student may bring home.
- f. Insure good communication is maintained with the school by responding to notes, emails, and messages from the school, attending parent/teacher conferences, and working with the school to help my student in areas that need attention. This will include talking to my student's teacher(s) regularly.
- g. Reflect a value for education and personal growth.
- h. See that my student develops the positive behaviors encouraged at school.
- i. Uphold the community curfew for the benefit of my student and success in school.
- j. Complete all required school paperwork as completely and thoroughly as possible.

**School Responsibility – The school will:**

- a. Provide a safe and supportive environment where all are respected and can grow together.
- b. Provide a safe and clean facility and safe and secure transportation.
- c. Include Shoshone and Bannock culture and language in the schools.
- d. Encourage parental/community involvement and improve communication between school and home.
- e. Prepare students to meet graduation requirements, to succeed in future academic pursuits and to be productive and caring adults.
- f. Enhance culture by integrating it into all areas of the school, which in turn positively affects students' self-esteem, respect and success.
- g. Challenge learners so that they can be confident and develop their full potential academically, socially, culturally, emotionally, mentally and physically.
- h. Provide homework when necessary to encourage mastery.
- i. Measure student progress in a variety of ways and relating this progress to students and parents in a positive manner.
- j. Assure that all decisions and disciplinary actions are fair, consistent and non-discriminatory.
- k. Notify parent/guardian of disciplinary actions.
- l. Notify parent/guardian of successes and accomplishments in school.

THIS PAGE WILL SERVE AS THE FAMILY COPY.

_____	_____
Parent/Guardian Signature	Date
_____	_____
Student Signature	Date
_____	_____
School Administrator Signature	Date

**Please sign and return the following signature agreement within 5 days in order for your student(s) to attend Shoshone-Bannock Jr./Sr. High School.**

## **STUDENT/PARENT OR GUARDIAN/SCHOOL AGREEMENT**

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- e. Come prepared to class and ready to work to my full potential.
- f. Come to school each day prepared to learn and improve my work.
- g. Abide by the behavior rules set by the school in the classroom, on the bus, and at all school functions.
- h. Take pride and show respect for my school by not littering on, defacing or damaging the school property.
- i. Follow community curfews.
- j. Not threaten my fellow students or staff.

### **Parent/Guardian Responsibility – I (we) will:**

- a. Insure that my student attends school regularly and misses school only when absolutely necessary.
- b. Contact the school Principal about concerns or problems regarding my student.
- c. Contact the school by phone, email, or note to explain absences.
- d. Provide my student with the proper nutrition and rest so he/she may learn to his/her maximum potential.
- e. Assist and supervise any homework my student may bring home.
- f. Insure good communication is maintained with the school by responding to notes, emails, and messages from the school, attending parent/teacher conferences, and working with the school to help my student in areas that need attention. This will include talking to my student's teacher(s) regularly.
- g. Reflect a value for education and personal growth.
- h. See that my student develops the positive behaviors encouraged at school.
- i. Uphold the community curfew for the benefit of my student and success in school.
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- f. Enhance culture by integrating it into all areas of the school, which in turn positively affects students' self-esteem, respect and success.
- g. Challenge learners so that they can be confident and develop their full potential academically, socially, culturally, emotionally, mentally and physically.
- h. Provide homework when necessary to encourage mastery.
- i. Measure student progress in a variety of ways and relating this progress to students and parents in a positive manner.
- j. Assure that all decisions and disciplinary actions are fair, consistent and non-discriminatory.
- k. Notify parent/guardian of disciplinary actions.
- l. Notify parent/guardian of successes and accomplishments in school.

_____	_____
Parent/Guardian Signature	Date
_____	_____
Student Signature	Date
_____	_____
School Administrator Signature	Date

**Please sign and return this page within 5 days in order for your student(s) to attend Shoshone-Bannock Jr./Sr. High School.**